

WANATAH TOWN COUNCIL
REGULAR MEETING
MINUTES
March 3, 2022
6:30 pm

PRESENT: President Newburn, Councilman Mayo, Councilman Oehmen, Councilman LaFoone, Councilman Cook, Deputy Clerk/Treasurer Moore

GUESTS: Charles Mack, James Ward, Attorney Schoffner, Andrew & Gabrielle from Commonwealth, Justin Kiel, Tony Erickson, Don Parker, Justin Higgeson, Fred Matuszak, Marlene Mitzner

Call To Order:

President Newburn called the meeting to order at 6:30 pm.
The Pledge of Allegiance was held.

Roll Call:

President Newburn-Here, Councilman Oehmen-Here, Councilman Cook-Here, Councilman Mayo-Here, Councilman LaFoone-Here. A quorum is present.

Correspondence

None

Appointments Needed

- Planning Commission –
 - Talytha Holtz resigned as of 5/5/21. A motion by Councilman Cook; second by Councilman Mayo to replace Talytha Holtz with Anthony Erickson. Vote was taken. All Ayes.
 - Dave Berger resigned as of 12/31/21 from Planning Commission and Traffic Commission. A motion by Councilman Oehmen; second by Councilman Cook for Councilman LaFoone to replace Dave Berger on both board. Vote was taken. All Ayes.

Approval of Meeting Minutes:

Motion by Councilman Oehmen; Second by Councilman Mayo to approve the minutes of February 3, 2022 Regular Meeting. Vote was taken. All Ayes. Minutes were approved as presented with R1-2022 changed to R3-2022.

Motion by Councilman Oehmen; Second by Councilman Cook to approve the minutes of February 23, 2022 Special Meeting for ARP Planning. Vote was taken. All Ayes. Minutes were approved as presented.

Officer's Reports

- Plan Commission – No Report
- BZA – Meeting was held 2-16-22 for Casey's Variance; Meeting minutes are in Councils packet
- Traffic Commission – No Report
- Park Board – President Newburn reports a meeting will be held in April the 2nd Monday
- Animal Control – No Report.
- Building Commissioner – Fred reports 1 contractor registration and 1 remodel permit. Totaling \$154.95. Fred reports the School addition is coming along well. Casey's Building blue prints are at Town Hall and will look at next week.

Clerk's Office Reports

- Personnel Committee – No Report
- Facilities Coordinator – No Report
- NIRPC – No Report
- Other – The case for Rank week against 111 W Carrie has been dismissed due to payment made. Denise will be attending ILMCT conference the week of March 13 in Muncie.

Public Works

Charles Mack was present. Charles Mack states a quote from Traffic Control Specialists is in your packet for \$5573.20 for stripping for early spring. Motion by Councilman Mayo; Second by Councilman Cook to hire Traffic Control Specialists to do stripping. Vote was taken. All Ayes.

A verbal quote of \$3200 for a week was given from Brown Equipment to rent a sweeper for a week to clean up sand from winter so stripping is more efficient. Motion by Councilman Cook; Second by Councilman Mayo to not to exceed \$3200 for the week to rent the sweeper for Brown Equipment. Vote was taken. All Ayes.

A verbal quote of \$90000 for a vactor and easement machine to clean man holes behind house was given from Brown Equipment. Motion by Councilman Cook; Second by Councilman Oehmen to purchase this vactor and easement set. Vote was taken. All Ayes. Charles Mack asked to adjust the motion to not to exceed \$90000 for the vactor and easement set. Motion by Councilman Cook; Second by Councilman Oehmen for Charles Mack to not to exceed \$90000 to purchase the vactor and easement set. Vote was taken. All Ayes.

Old Business

- Commonwealth – PER Form Andrew from Commonwealth presented a memorandum to the Council for the progress. Commonwealth is looking into pump stations, electrical, treatment plant options, along with ways to reuse the current plant building as a wastewater equipment building.
- ARP
- Adoption R4-2022 Re-establishment of CCD Fund-Motion by Councilman Oehmen; second by Councilman Cook to adopt R4-2022 Re-establishment of CCD Fund. Vote was taken. All Ayes.

New Business

- 2022 Financial Agreement for Capital Assets-Deputy Clerk Treasurer reports on behalf of Clerk Treasurer Ebert the records on the Town Level for Capital Assets haven't been updated since 2013. Inventory sheets have not been depreciated. A proposal for Larry Tipping whom worked for SBOA can get the Towns Capital Assets up to date so the Clerk Treasurer can maintain them on the office level not to exceed \$5000. Attorney Schoffner states the agreement is very standard and looks good on his end. Motion by Councilman Oehmen; Second by Councilman Cook for Clerk Treasurer Ebert to hire Larry Tipping to do the Town's Capital Assets updated. Vote was taken. All Ayes.
- 2022 Vendor Contract Proposal: Cook Electrical-Attorney Schoffner has done research to continue having Cook Electrical work as a contractor for the Town while Larry Cook is serving on Town Council. Councilman Cook cannot vote on claims or contracts effecting him. A disclosure will be signed by Councilman Cook and filed with the appropriate parties. Motion by Councilman LaFoone; second by Councilman Oehmen to approve the fee schedule for Cook Electrical. Vote was taken. All Ayes. Councilman Cook abstained.

Financial Report and Claims Approval

Motion by Councilman LaFoone; Second by Councilman Mayo to approve the claims as presented. Vote was taken. All Ayes.

Any Other Business to come before the Council

None

Public Comment

Library Board President Marlene Mitzner states the Library received a grant for improvements so they would like the Town's blessing to move forward. Library Director Don Parker states they are looking to upgrade the conference room to make it more convenient for groups to meet if needed. They also are wanting to put cabinets in the conference room and behind the checkout counter. Don Parker would like to utilize the room next to them for showcase of the Wanatah Mirror newspapers. As this room has been empty for awhile would like it for an additional rental fee. This room will hold the newspapers, historical items, culture etc of Wanatah. President Newburn states that Marlene asked for him for the extra room for free. Attorney Schoffner will look into if the Town Council can give the room for free instead of a fee

per the Facilities Coordinator Clerk Treasurer Ebert. Attorney Schoffner will report his findings at the April meeting. The Council did give the Library there blessing to move forward with the shelving and organization as long as no walls are coming down. If holes are needed for electrical items the Library must work with Building Inspector Fred to be up to code.

Adjournment

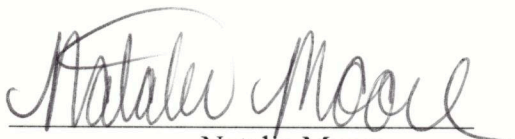
President Newburn asked for a motion to adjourn.

Motion by Councilman Mayo; Second by Councilman Oehmen. A vote was taken.

All Ayes.

Meeting was adjourned at 7:33 pm

ATTEST:



Natalie Moore
Deputy Clerk-Treasurer